



**SOCIAL
ENTERPRISE
ACADEMY**

One becomes many

FACILITATION SKILLS: DEVELOPING OTHERS TO LED CHANGE

QUALIFICATION INDUCTION

CO-FUNDED BY



Interreg



Co-funded by
the European Union

Northern Periphery and Arctic

MERSE



QUALIFICATION OPTION



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University for the Common Good



scottish credit and
qualifications framework

An SEA Award...

credit rated by GCU...

for (and on) the SCQF

WHAT IS A MICROCREDENTIAL?

“a certification of assessed learning that is additional, alternate, complementary to or a formal component of a formal qualification”

Making Micro-credentials Work, Prof Beverley Oliver

“proof of the learning outcomes that a learner has acquired following a short learning experience. These learning outcomes have been assessed against transparent standards.”

European Approach to Micro-credentials,
European Commission Micro-credential Consultation Group

QUALIFICATION LEVEL EQUIVALENTS:

10 credits >

SCQF Scotland	Examples of level on SCQF
10	Honours Degree Year 4
9	Scottish Ordinary Degree / Honours Year 3
8	HND / Degree Year 2 / DipHE

= 1 project, unit, or
module at this level

LEARNING OUTCOMES

1. Identify, analyse, and utilise key communication skills for facilitation
2. Assess the effectiveness of facilitation approaches and apply the learning to your own practice
3. Utilise Kolb's learning cycle to plan, facilitate, and reflect on a learning session
4. Critically evaluate your own facilitation practice and adaptability in response to the needs and behaviours of a learner group
5. Recognise, evaluate, and respond to the needs of individual learners

ASSESSMENT

**Part A:
Practice Portfolio**

**Part B:
Critical Reflection for CPD**

Submit A & B as one document

PART A: PRACTICE PORTFOLIO

Written or Written and Recorded | Minimum 1,500 words*

1. SESSION OBSERVATIONS

2 days / 10 hours of observed sessions. Includes up to 1 day / 5 hours from this programme. Observation template provided.

2. SESSION/CONTENT PLANS

Content/session plans to cover 3 days / 15 hours of facilitation. Plans should demonstrate application of Kolb's learning cycle

3. REFLECTIONS ON SESSION DELIVERY

Reflections on sessions based on submitted content plans. Given examples and relate to your learning on this programme.

CRITICAL REFLECTION FOR CPD

Written or Presented | 1000 words / 10-minute presentation*

KEY POINTS TO COVER

- **Your communication skills – how they have developed**
- **Facilitation approaches – what you have used and learned**
- **Your adaptability - how you respond to the group**
- **Needs of individual learners – your responses**

SUPPORT

1. Online Learning Platform

- Main source of information on the qualification
- Assessment & submission details
- Guidance & reference materials

2. Guidance Materials

- Detailed assessment guides
- Assessment matrix
- Workbook

3. Direct

- learnersupport@socialenterprise.academy – email support
- Optional drop-in support sessions for general qualification questions
- 1-2-1 support can be arranged as required
- Individual Learning Plans as required
- Note: we don't check drafts!

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CONTACT:

Learner Support Team

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